



## COORDINATOR OF YOUTH MINISTRY

### INFORMATION PACKET FOR APPLICANTS

Job Posting | December 12, 2024

#### Coordinator of Youth Ministry

##### A Unique Opportunity to Make a Difference

From the moment you step through our doors, you'll know St. Pius X Parish in Grandville is a special place. We are a vibrant, faith-filled community with a mission to foster encounters with the Risen Jesus for everyone who enters our parish and for all those in the Grandville area. Passion, purpose, contagious energy, and a spirit of generosity define us—we care deeply about one another and strive to inspire others to take the next small step toward a life with God.

We are seeking a Coordinator of Youth Ministry to join our team and lead the way in transforming the lives of our youth. This servant-leader will have the vision and skills to grow and sustain a dynamic youth program, guiding young people to deepen their relationship with Jesus Christ and embrace the richness of our Roman Catholic faith.

##### What We Offer

- **A Supportive Team:** You'll work alongside passionate, talented teammates who share your dedication to transforming souls and living out our faith.
- **A Welcoming Parish:** St. Pius X Parish includes 900 households in the southwest suburbs of Grand Rapids. We are a vibrant community where everyone is seen, heard, and valued as a beloved child of God. To learn more about our community—visit [www.spxcatholic.org](http://www.spxcatholic.org)
- **A Shared Mission:** Together, we strive to re-energize the spiritual lives of Catholics, inspiring and inviting them to a deeper connection with God.
- **Flexibility:** While this is intended to be a full-time position with salary and benefits, we are open to candidates seeking part-time work. Responsibilities will be adjusted accordingly.

##### Join Us in Transforming Lives

At St. Pius X, every effort we make has one goal: collaborating with God to transform souls, one at a time. We invite you to bring your gifts, talents, and passion to this role and help us lead the next generation closer to Christ! **Applications will be evaluated as submitted.**

##### APPLICATION INSTRUCTIONS

Send the following documents in PDF format via email to [epost@spxcatholic.org](mailto:epost@spxcatholic.org)

1) cover letter; 2) resumé with salary history; 3) at least three references

*Please include your last name and "Youth Ministry Coordinator" in the subject line.*

Alternatively, you may send a hard copy of these documents to:

YM Search Committee

St. Pius X Parish

3937 Wilson Ave. SW

Grandville, MI 49418

## COORDINATOR OF YOUTH MINISTRY

### **Purpose of this Ministry**

The Coordinator of Youth Ministry plays a vital role in the life of our parish by inspiring and engaging high school, middle school, and young adult members. This individual serves as a spiritual mentor and leader, guiding our youth and their families toward active participation in the life of the Church. Through empowering relationships and creative programming, the coordinator channels the talents and gifts of our parish community to evangelize and nurture our youth. By fostering deeper connections with Jesus Christ, the coordinator helps build lifelong disciples committed to living their faith and embracing their role in the Church as the Body of Christ.

**Reports to:** Director of Faith Formation

**Collaborates with:** Parish Staff, Adult Parishioner and Youth Leadership Teams, Volunteers and the Greater Parish Community.

**Status:** Full-time | Salary | Exempt (40+ hours)

### **Essential Responsibilities and Tasks**

1. Develops safe ministerial relationships with adolescents and their families by being visible and available in the community and parish.
2. Develops ministerial networks to support and mentor youth ministry team leaders, adults and youth.
3. Plans, develops, coordinates and evaluates activities and programs, including weekly gatherings of high school students, retreats for middle and high school youth, annual summer trip(s) and other events. Regularly evaluates the effectiveness of these gatherings and makes adaptations for improvement in conjunction with both the adult and teen leadership teams.
4. Mentors a group of teen leaders and works with them to plan and evaluate programming.
5. Supports Middle School formation, Confirmation and other sacramental preparation as directed by the Faith Formation Director.
6. Models and gives witness to his/her personal faith.
7. Provides administration of youth ministry in terms of budgeting, communication, networking, record keeping and supervision.
8. Organizes and hosts all youth ministry fundraisers. Including but not limited to: setting fundraising goals, hosting pre-sales after Mass, counting monetary donations, and submitting fundraiser requests and summaries to the finance council.
9. Able to maintain and update high school faith formation web pages on the St. Pius X website ([www.spxcatholic.org](http://www.spxcatholic.org)).

## Qualifications

1. Manifest a deep faith in Jesus Christ that is exemplified in the practice of the Roman Catholic faith, and moral character adhered to the values of the Gospel.
2. Experience in youth ministry under the model of “Renewing the Vision: A Framework for Catholic Youth Ministry” by the U.S. Conference of Catholic Bishops.
3. Understands the principles of psychology and sociology, most especially those pertaining to adolescence and family development.
4. Appropriate certification and clear criminal background checks required.
5. Openness and availability to work evenings and weekends.
6. A bachelor’s degree in Theology or a related field, **or** significant, demonstrated experience in evangelization and ministry leadership (e.g. FOCUS, NET, etc.).
7. Ongoing personal and professional development is required and competency based.
8. Openness and availability to work evenings and weekends.

## Skills and Abilities

1. Intuitively incorporates sound Roman Catholic principles when teaching and interacting with parishioners. Familiar with the vision of the “new evangelization” articulated by **Saint John Paul II** and his successors.
2. Proven abilities in pastoral leadership, demonstrated through the ability to
  - a. listen
  - b. call people to prayer
  - c. effectively lead meetings
  - d. establish and align goals, and engage others in the enactment of a vision
  - e. identify talents and delegate.
3. Strong organizational skills, especially event planning and time management.
4. Respects personal boundaries and maintains confidentiality.
5. Strong technology and social media management skills to be used in a ministerial capacity. Proficient in social media platforms, Microsoft Office Suites, and Google Suites:
  - a. Facebook
  - b. Instagram
  - c. Canva (or other graphic design software)
  - d. YouTube
  - e. Spotify